

New Outlook 365 side panel



ROYAL CANIN
a division of Mars Petcare



File

Home

Send / Receive

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New Email

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Get Add-ins

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Share to Teams

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Create Team Do task

Report Phishing

Insights

Drag Your Favorite Folders Here

dennis.alexander@royalca...

Salesforce Administrator Stuff

Inbox

Drafts

Sent Items

Deleted Items

Archive

Corporate Identity

Conversation History

Eukanuba

Junk Email

Outbox

PACE PLAN

RSS Subscriptions

Snoozed

Suspicious Emails

Focused

Other

From

Subject

Recei...

Size

Cate...

M...

Space Coast Veterinary Hospital

Food

Thu ...

68 KB

Food

SC Space Coast Veterinary Hospital <receptionist@spacecoastvet.com>

To

Alexander, Dennis

9:16 AM

[EXTERNAL]

Good morning,

Do you have any Gastrointestinal High energy canned food in your stock?

Thanks,

Katie

Receptionist

Space Coast Veterinary Hospital

Salesforce

Shared with Everyone

People (1)

priscilla graham

Title: Inventory

Account N... priscilla graham

Accounts (2)

Space Coast Veterinary Hosp

Bill To Custo... VET-0003463

Ship To Cust... VET-0003463-001

Emails are linked to the contact withing the account

CONTACTS VS. CFP ACCOUNTS



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Accounts > ASHBY ANIMAL CLINIC INC

Related Contacts [New Contact](#)

9 items • Sorted by Billing Contact • Updated a few seconds ago

	Contact Name	Billing Contact	Account Name	Title	Email	Phone
1	Emma Inman	<input type="checkbox"/>	Emma Inman	Ms.		(573) 355-6046
2	Anissa Burton	<input type="checkbox"/>	Anissa Burton	Ms.		(540) 746-8934
3	Winnie Roadcap	<input type="checkbox"/>	Winnie Roadcap	Ms.		(540) 383-9441
4	Morgan Brunk	<input type="checkbox"/>	Morgan Brunk	Ms.		(540) 578-0787
5	Justin Miller	<input type="checkbox"/>	Justin Miller	Mr.		(540) 476-1865
6	Tiffani Clutteur	<input type="checkbox"/>	Tiffani Clutteur	Receptionist		(540) 271-2252
7	Sara Vasquez	<input type="checkbox"/>	Sara Vasquez	CSR		(540) 476-1014
8	Tricia Eagle	<input type="checkbox"/>	Tricia Eagle	Practice Manager		(540) 246-3227
9	Tricia Eagle	<input type="checkbox"/>	ASHBY ANIMAL CLINIC INC	Practice Manager	manager@ashbyanimalclinic.com	(540) 433-9174

- ❖ Line 9 is a true contact
 - ✓ The email address is associated, so all emails will sync
- ❖ Line 8 is a CFP

CREATING EVENTS, TASKS, AND CONTACT FROM OUTLOOK



ROYAL CANIN
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Salesforce

+ Create

Search



SALESFORCE RECORDS

Vet Event

New Task

New Contact

Accounts (2)

Space Coast Veterinary Hosp

Bill To Custo... VET-0003463

Ship To Cust... VET-0003463-001

Dennis Alexander

Bill To Custo... CFP-131222

Ship To Cust... CFP-131222-1

BOOK
ail v Read Aloud Get Add-ins View Share to Teams Launch Inbox Create Team Do task Report Phishing Insights
Speech Add-ins Salesforce Teams Salesforce Team Do Security

Salesforce

Vet Event

* Assigned To

Dennis Alexander

* Vet Event Type

--None--

Primary Topic

--None--

Audience

--None--

Subject

Food

Cancel

Save

EMAIL SYNC SAMPLE



[Refresh](#) • [Expand All](#) • [View All](#)

Upcoming & Overdue

No next steps.
To get things moving, add a task or set up a meeting.

July • 2021

This Month

- > [Re: ordered wrong? received wrong?](#) 3 replies
[Alison Thayer](#) to [Tricia Eagle](#) 11:42 AM | Jul 15
- > [Over order/OLP](#)
[Alison Thayer](#) had an event 11:00 AM | Jul 15
- > [credit for food](#)
[Tricia Eagle](#) to [Alison Thayer](#) 5:00 PM | Jul 8

ROLL-OUT

August 2 – 9th, 2021

Your Salesforce Champion will be scheduling a meeting with your region

Upcoming & Overdue

No next steps.
To get things moving, add a task or set up a meeting.

July • 2021

This Month

[Re: ordered wrong? received wrong?](#) Collapse

[Alison Thayer](#) to [Tricia Eagle](#) 11:42 AM | Jul 15

Headed your way to get the bags!

Alison Thayer
District Manager - Veterinary Diets

: alison.thayer@royalcanin.com

: 804-787-3676

/ : Returns and credits: 888-213-4486
or order.usa@royalcanin.com

[View full email](#)

[Tricia Eagle](#) to [Alison Thayer](#) 10:07 AM | Jul 12

- > [EXTERNAL] Okay that is great!! Thank you. From: Thayer, Alison
[mailto:alison.thayer@royalcanin.com] Sent: Monday, July 12, 2021 9:59 AM To:
Tricia Eagle <Manager@ashbyanimalclinic.com> Subject:

[Alison Thayer](#) to [Tricia Eagle](#) 9:58 AM | Jul 12

- > Good morning Tricia! I did get your other email too and will get these credited! I
would like to come pick up the extra bags of GI high energy, maybe Tuesday or
Wednesday? Thank you and yes, it's s

[Tricia Eagle](#) to [Alison Thayer](#) 9:31 AM | Jul 12